



LOWER SOUTH VALLEY LAND BANK
BOARD MEETING
WEDNESDAY, NOVEMBER 13, 2024
9:00 AM

AGENDA

- I. ROLL CALL AND CALL TO ORDER**
- II. PUBLIC COMMENT**
- III. MINUTES**
 - A. Approval of October 9, 2024 meeting minutes
- IV. FINANCE REPORT**
 - A. Review and approve finance report
 - B. Review and approve the following invoice(s):
 - a. Hailstone Economic for Consulting September-October for \$15,404.88
 - b. Slusser Law Firm for Legal Services for \$3158.87
 - c. Prociak & Associates for \$4,600
 - d. Wyoming Valley Sanitary Authority for \$79.06
- V. STAFF REPORTS**
 - A. Solicitor's Report
 - a. Update on ARPA Discussion with Luzerne County
 - b. Update on 775 Hazle Street, Hanover Township Settlement
 - c. Hanover Township Property Transfer Update
 - B. Administrator's Report
 - a. Demolition/Fencing Project for Newport Township, Ashley and Hanover Township Update
 - b. 501(c)3 Application Update
- VI. UNFINISHED BUSINESS**
 - A. Discussion and vote on course of action for ARPA interest disbursement to Luzerne County.
 - a. \$568.48 in ARPA Interest to September 2024 due for October Report
 - B. Discuss and vote on reimbursement of permit fees for Brdaric construction demolition project.
 - a. Total for Permit Fees \$1,039.06

VII. NEW BUSINESS

- A. Approve issuance of request for proposal for the following properties:
 - a. 5 Arch Street, Newport Township
- B. Approve issuance of request for proposal for real estate broker services
- C. Discussion and motion regarding promotion of properties and RFP notice yard signs
- D. Review and approve 2023 audit
- E. Discuss and vote on ethics policy for land bank
- F. Discussion regarding property disposition policies.

VIII. ADJOURNMENT